

The Kentucky Board of Licensure for
Marriage and Family Therapists
February 27, 2014 (Cancelled – No Quorum)
March 27, 2014
Minutes

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The regular scheduled meeting of the Kentucky Board of Licensure of Marriage and Family Therapists was held at the Office of Occupations and Professions, 911 Leawood Drive, Frankfort, Kentucky on March 27, 2014.

Board Members Present:

Ms. Jane Prouty, Chair
Ms. Carolyn Miller-Cooper
Ms. Mary Badami
Ms. Marie Ruf
Ms. Mary Ellen Yates

Occupations and Professions:

Marcia Egbert, Board Administrator
Gordon Slone, Executive Director

Office of the Attorney General:

Angela Evans, Board Attorney

Board Members Absent:

Mr. Brien Hill

Other:

Jan Ulrich, BHDID/Frankfort

The March 27, 2014 meeting was called to order by Board Chair Jane Prouty at 10:43 a.m. Guest Jan Ulrich was introduced to the Board.

The new member appointed to the Board, Mr. Brien Hill, was unable to attend due to a death in his family. He will be sworn in at the next scheduled Board meeting.

The Board Chair called a recess for a presentation by Jan L. Ulrich regarding SB72 Clinical Training Bill.

Suicide Prevention Presentation

Ms. Jan Ulrich informed the Board that SB72 relating to suicide prevention training was enacted by the General Assembly of the Commonwealth of Kentucky under KRS 110.366 Training Program in suicide assessment, treatment and management. Beginning January 1, 2015 the professionals certified or licensed under KRS Title XXVI shall, at least once every six years, complete a training program in suicide assessment, treatment and management. This training will be applicable to continuing education requirements for each profession. The first training is required to be completed by July 2016. A model list of training programs shall be developed. Any Board affected by this statute shall adopt any administrative regulations necessary to implement this training requirement.

Ms. Ulrich informed the Board that there will be a Train the Trainer opportunity available and will include training costs for those that would be interested in doing the training discussed in SB72. Ms. Prouty requested that Ms. Ulrich hold two positions at this training for members of the LMFTB and she will report back to her with names.

After a question and answer session, Mrs. Prouty thanked Ms. Ulrich for informing the MFT Board of this Senate Bill.

Ms. Prouty resumed the Board meeting at 12:09 p.m.

The Board reviewed minutes from January 23, 2014. Following review and discussion, Marie Ruf made a motion to accept the minutes with revisions. Mary Ellen Yates seconded the motion. The motion carried unanimously.

The Board reviewed the FY14 Monthly Financial Reports for July 1, 2013 through January 31, 2014 and July 1, 2013 through February 28, 2014. The Board asked Ms. Egbert to inform the Fiscal Department that when sending out this report, that they redact any names included in the report on the Hearing Officers invoice. Mary Ellen Yates made a motion to accept the Financial Reports. Mary Badami seconded the motion and the motion was approved unanimously.

O&P Report

Executive Director Gordon Slone reported on O&P issues. He stated that he would bring the MOA for the Board's signature at the next meeting. He also informed the Board that two positions have been filled. Vicki Logan is the new Board Administrator and Gerald Lang is the new IT person. The database/On-Line License Renewal Project is scheduled to be ready by the end of June.

Attorney Report

Angela Evans reported that she is working on the draft amendments and forms and hopes to have them filed by July. Following the presentation about the Suicide Prevention training a question will need to be added to the Renewal Form in regards to the date of the last Suicide Training. Ms. Egbert will add the question to the Renewal Form.

Ms. Evans also handed out a proposed Reciprocity Agreement as approved by the Tennessee Board for review. The Board discussed it briefly and Mary Ellen Yates is going to compare our regulations with Tennessee's and report back at the next Board meeting.

Old Business

Responses to all correspondence completed following the last Board meeting held on January 23, 2014 were included in the meeting packets.

All Board members are to have final revisions of the Frequently Asked Questions that they answered to Ms. Egbert by April 17, 2014. The question about Associates Leave

needs to be included in these questions. Mary Badami will clarify the Raw Data question to be sure it is clear that audio tape is not allowed as Raw Data. Marie Ruf will review the final form changes and report back to the Board at the next meeting.

New Business

- AMFTRB Bylaws were included in the meeting packets. No further action taken.
- An e-mail from Rebecca Bennett regarding the KBLMFT being featured in a collection of helpful websites on Marriage and Family Therapy was reviewed. No further action taken.
- A motion to approve a request for Inactive Status from Sarah Lettie Jackson was made by Marie Ruf and seconded by Mary Ellen Yates pursuant to 201 KAR 32:081.
- A letter received from Jared V. Ingle requesting to maintain status as an Associate in Kentucky while living in Michigan, transferring of current hours to Michigan, and maintaining face-to-face supervision with his current supervisor in Kentucky was discussed. It was decided that the Board would approve his request but he must comply with the regulations as if he were in Kentucky. He would need to submit a new Plan of Supervision that reflects four (4) hours per month of face-to-face supervision (Skype is not allowed) with a Kentucky Board Approved Supervisor and his new practice setting. The transfer of current hours obtained in Kentucky to Michigan would need to be decided by the Michigan Board.
- Three questions from Latoya Vaughn were answered by the Board.
 - 1.) She must be an approved Associate with an approved Plan of Supervision in order to be made eligible to take the exam.
 - 2.) She is responsible to obtain and maintain her Supervision Logs and to have the Board Approved Supervisor sign off on those logs at the time the hours were obtained. She is also responsible to obtain the Board Approved Supervisors signature verifying the number of hours completed on her application for full licensure.
 - 3.) The \$1,000 fine must be paid prior to her obtaining a Marriage and Family Therapy license.
- The Board reviewed a letter from Diana Caillouet requesting advice regarding a case of hers. The Boards response is that this is not an issue for the Board to address. They also said that she may want to contact AAMFT if she is a member and/or seek a legal consultant.
- Debra Day asked the Board how they wanted to fulfill Mailing List Requests. The Board responded that they recommend that we continue as it has been done in the past as the status of these lists are Open Records Requests.
- The Board discussed Book News distributed by Norton Mental Health and whether or not they wanted them to continue to be sent to them via e-mail. The Board decided that Ms. Egbert would continue to send them to the Board members and it would be up to them as to what they want to do with them.
- Reauthorization of an RFP for an investigator was discussed. It expires on April 2, 2014. Mary Badami made a motion that it be reauthorized again. Mary Ellen Yates seconded the motion and it was approved unanimously.

- An e-mail from Jean Koehler was discussed in regard to automatically preapproving any online CE course offered by AAMFT through TENEO. Ms. Egbert will inform her that we already approve them automatically.
- An e-mail was received from Jennifer Hayes asking if a Marriage and Family Therapy Associate could gain Supervision hours out of state while obtaining her PhD (internship hours). The Board responded that the person would have to hold an Associate permit and the Board would need additional information to fully answer her question. Ms. Egbert will respond to her.
- Marie Ruf made a motion to purchase plaques for Sandy Miller and Richard Hamon for their service on the Marriage and Family Therapy Board. Mary Ellen Yates seconded the motion. The motion carried unanimously. Ms. Egbert will arrange to order the plaques.
- A letter was received from Khrystin Ballenger informing the Board that she will be out two months on maternity leave. The Board appreciates the notification of her upcoming leave. Although there are no regulations established for a leave for an Associate license, and as a reminder, the Board stated that if someone takes off for leave they must contact the Board and must make up the supervision hours that they missed during the time off. The gap of time off must be explained on the renewal form. Licensee must maintain consistent, continuous and equal distribution of the required 4.0 hours per month (48.0 hours per year) of supervision to meet the renewal requirements for licensure .
- "Indirect" requests for input, information and attention to certain matters with the Board were discussed. The Board would like to keep an ongoing record for an Associate up to the receipt of full licensure. Ms. Prouty asked Ms. Egbert if she would obtain a file box, file cards and ABC dividers so the Review Committee can keep a record at each review. Ms. Egbert will order the supplies needed.
- The Board receives regular information from the Commission On Accreditation for Marriage and Family Therapy Education (COAMFTE) to be reviewed by the Board. In the packets handed out today there were several items of correspondence that can reviewed by the Board at their leisure. In the future, Ms. Egbert will be sending this information to you via e-mail. No further action is required.

Complaints/Other Legal Matters

The following recommendations were made to the Board on behalf of the Complaint Committee. Marie Ruf recused herself and left the room during review of complaint #2013-003.

- 2011-007 – Pending
- 2013-003 – Settlement Agreement – Voluntarily surrender license as if revoked. Not eligible to reapply for licensure prior to March 27, 2019. This complaint was voted on separately from the other complaints. Mary Ellen Yates made a motion to accept this recommendation. Seconded by Mary Badami. Passed unanimously.
- 2013-004 – Pending
- 2013-006 – Dismiss (pending on 2013-003 being approved)
- 2013-007 – Pending

- 2013-009 – Dismiss – No violation of law found
- 2014-001 – Dismiss – No violation of law found
- 2014-002 – Recommend a written admonishment

Marie Ruf returned to the room following discussion of Complaint #2013-003.

Marie Ruf made a motion to accept the recommendations of the Complaint Committee. It was seconded by Mary Ellen Yates. The motion passed unanimously.

Application Review

- Approval of applications, renewals, audits and Provider Applications reviewed by Committees which met on February 27, 2014 and prior to today's meeting.
- Ratification of applications, renewals, audits and Provider Applications reviewed and issued following the last meeting and prior to this meeting.

Associates:

The following applications for Marriage and Family Therapist Associates were approved (2-27-2014): *Daniel S. Hall, Kristen Hamilton, Job Juarez, Ricky A. Mattox, Bethany D. McNeely, Natalie M. Warren*

The following applications for Marriage and Family Therapist Associates were approved (3-27-2014): *Ashley-Morgan Ash, Lee A. Roussel, Yenisei Santiesteban,*

The following application for Marriage and Family Therapist Associate was deferred (3-27-2014): *Tamara James*

The following Plans of Supervisions for Marriage and Family Therapist Associates were approved (2-27-2014): *Sharon Bryant, Sheila Hussey, Whitney Minor, Dawn Clinkscale*

The following Plan of Supervision for Marriage and Family Therapist Associate was approved (3-27-2014): *Edie Mahaffey*

The following Plan of Supervision for Marriage and Family Therapist Associate was approved with provisions (3-27-2014): *Susan Bione-Grevious*

The following Renewals for Marriage and Family Therapist Associates were approved (2/27/2014): *Marie Anderson, Whitney Brainard, Susan T. Clark, Dawn Clinkscale, Alicia Durham, Michelle Holbrook, Jennifer C. Hoertz, Kourtnee Marshall, Margaret A. Odom, Kimberle Scruggs*

The following Renewals for Marriage and Family Therapist Associates were approved (3-27-2014): *Amanda D. Brown, David E. Dillard, Erin Guthrie, John Nerswick, Sharon Krause Perkins*

The following Renewal for Marriage and Family Therapist Associate was approved with provisions (2-27-2014): *Michelle Wren*

The following Renewals for Marriage and Family Therapist Associates were approved with provisions (3-27-2014): *Kim E. Jackson, Joseph Quaye*

The following Renewal for Marriage and Family Therapist Associate was deferred (2-27-2014): *John Nerswick*

LMFT:

The following applications for licensed Marriage and Family Therapists were approved (2-27-2014): *Karen Michelle Baker, Carol Ann Swanson-Poston*

The following applications for licensed Marriage and Family Therapists were approved (3-27-2014): *Kelly Jeanette Lee, Samuel R. Maggard, Jane M. Owens, Ginger Smith*

The following application for licensed Marriage and Family Therapist was denied (3-27-2014): *Jennifer N. Woods*

The following Renewal Audit for Marriage and Family Therapist was approved (2-27-2014): *David H. Breeding*

The following Renewal Audit for Marriage and Family Therapist was deferred (2-27-2014): *Jeanette Coufal*

The following Renewal Audits for Marriage and Family Therapist were approved (3-27-2014): *Carol J. Cook, Jeanette Coufal, Alan M. Hall, Karen Knowles, Betty Kratzenberg, Robert O'Brien, Michael D. Welte*

The following application for reinstatement as licensed Marriage and Family Therapist was approved (2-27-2014): *Jerome Garrison*

Ratification of Online Renewals from 1/23/2014 thru 3/26/2014 for Marriage and Family Therapist were approved: (See attached list.)

Approved Continuing Education Applications are posted on the website at <http://mft.ky.gov> under Resources/Continuing Education.

Mary Ellen Yates made the motion to approve the applications, renewals, audits and provider applications reviewed on February 27, 2014 and those reviewed immediately prior to the Board meeting today. Mary Badami seconded the motion. The motion passed unanimously.

Status Report as of 3/27/201

- Active Licensee's for Marriage and Family Therapist.....	541
- Active Permits for Marriage and Family Therapy Associates.....	126
- Total Active Licensee's.....	667
- Total Inactive Licensee's.....	3

Exam results tested 1/13/2014 through 2/8/2014.....11

- Passed.....	5
- Failed.....	6

The next meeting of the Marriage and Family Therapy has been scheduled for April 24, 2014 at 911 Leawood Drive, Frankfort, KY. Committees will meet at 8:30 a.m. with the Board meeting to follow at 10:30 a.m.

Mary Badami made a motion that Travel and Per Diem be paid to those who attended the regular Board Meeting on March 27, 2014. Marie Ruf seconded the motion. The motion passed unanimously.

The Marriage and Family Therapy Board meeting was adjourned by Chair Jane Prouty at 3:30 p.m.

Respectively Submitted:

Marcia Egbert, Board Administrator

RATIFICATIONS 1/23/2014 THROUGH 3/26/2014

License	License Last	License First
MFT	Allen	Allison
MFT	ALLEN	JODI M
MFT	Altman	Carlyn Liberman
MFT	Anderson	Shawwna La'Nette
MFT	APPLEGATE	RICHARD
MFT	Arbaugh	Mary Angela
MFT	Arthur	Andrew F.
MFT	Bailey	Kimberly Dale
MFT	Baker	Karen Michelle
MFT	Bazzle	Rebecca
MFT	Behymer	Annie
MFT	Berry	Gloria Ann
MFT	Billings	Thyra Joan E.
MFT	Blanton	Judith Ann
MFT	Bond	John Lafayette
MFT	Boyce	Bonnie Sue
MFT	Boyd	Stephen Joseph
MFT	Brackett	Georgette M
MFT	Brock	Gregory Winters
MFT	Brooks	Heather Nicole
MFT	Brown	Michelle Ann
MFT	CADY WHITIS	HEATHER ANN
MFT	Caillouet	Diana G
MFT	Carter	Melanie Renee
MFT	Carter	Marilyn J
MFT	Cassady	Kelly Lee
MFT	Cherry	Kimberly Ann
MFT	Chrisman	Edward J.
MFT	Clapper	David P.
MFT	Combs	Elizabeth S.
MFT	Copley	Jack Alan
MFT	Coppinger	Mary P.
MFT	Davis	Mary Anne
MFT	Diemer	Raeko L.
MFT	DiGiovanni	Sally Faith
MFT	Douglas	Sharon
MFT	Doyle	William Patrick
MFT	Driskill	Barbara P.
MFT	DURKALSKI	MICHELE RENE
MFT	Dvorak	Joseph William
MFT	Edwards	Jan E.
MFT	Edwards	Lyle Allen
MFT	Erwin	Nikki Ellen
MFT	Felty	Jeffrey A.

MFT	FITZGERALD	ELIZABETH M
MFT	Fryer	Anthony Christopher
MFT	Fullen	David Lloyd
MFT	Galloway	Wayne T
MFT	Gauss	Marilyn Kay
MFT	Geiser	Rose M.
MFT	Gooch	Lone S.
MFT	Guertin	Cindy L.
MFT	Haffner	Thomas L.
MFT	HALL	JOSEPH EUGENE
MFT	Hawk	Judith Minor
MFT	Heath	Chandra Renee
MFT	Hedspeth	Barbara
MFT	Heely	Margaret Mary
MFT	Hoffman	Peggy Ann
MFT	HUNTER	LESLYE
MFT	Hurt	Elizabeth
MFT	Isbell	Carol Ann
MFT	Jones	Tanganyika S.
MFT	Kaminsky	Scott Harley
MFT	Kissel	Megan Elizabeth
MFT	Koehler, Ph.D.	Jean Dunman
MFT	KRAVIC	JOHN N.
MFT	KRUSE	LOU ANN
MFT	Lafayette Jr	William H
MFT	Lee	Jonathan David
MFT	Leggin	Allison Bailey
MFT	Manion	Marthanne O.
MFT	Maren	Angela M.
MFT	McElheney	Stefani Renee
MFT	Melcher	Charlotte R.
MFT	Metzger	Julie A.
MFT	Miller	Mark B.
MFT	Miller	Sandra Leigh
MFT	Million	Linda P
MFT	Morris	JoAnne S.
MFT	Morrison	John W. JR
MFT	Musto	Marisa
MFT	Nordquist	Abigail Elaine
MFT	O'Keefe	Jon Patrick
MFT	Parrish	Mark
MFT	Pennington	Gary E
MFT	Pieczynski	Natasha
MFT	PINCKNEY	MICHELLE ANTONIA
MFT	Poston	Carol Ann Swanson
MFT	Preuss	Donald L
MFT	RAYBURN	JAMES EDWARD
MFT	Richardson	Mitzi C.

MFT	Rittenhouse	Janet
MFT	Rucker	Rozanne M.
MFT	Sayago-Gonzalez	Jannine
MFT	Schoeck	Melissa Lee
MFT	Smith	Randall E.
MFT	Springate	Larry G.
MFT	Stepp	Elizabeth Georganne
MFT	Stillwagon	Michelle
MFT	Stone	James E.
MFT	Strachan, Jr.	John W.
MFT	Stumbo	Jamie Michelle
MFT	Thieneman	Mary Lynn
MFT	Thomas-Peebles	Wilma J.
MFT	Tokle	Harold R.
MFT	Troy	Elizabeth Seeger
MFT	Wagner	Joyce Lynn Chaddic
MFT	WALKER	KENNETH R
MFT	Waltz	Jesse Patrick
MFT	Ward	Nicole Yvette
MFT	WASHAM , Jr.	CHARLES W
MFT	Watts	Sandra L
MFT	Webb	Elizabeth Bourne
MFT	Westbrooks	Karen Lynn
MFT	Whittaker	Crystal Nicole
MFT	Williams	Keith W.
MFT	WILSON	JAMES
MFT	Wineinger	Max Alan
MFT	Wood	John Layne
MFT	Wood	Nathan D.
MFT	Woodworth	Ernest H
MFT	Young	Matthew C.
MFT	Yousef	Rosella Catlett
MFTA	Anderson	Maria Lee
MFTA	ANSERA	LETE MEKONEN
MFTA	Barry	Julie M.
MFTA	Brainard	Whitney N.
MFTA	BROWN-DAUGHTRY	DESIREE R
MFTA	Bryant	Sharon E.
MFTA	Caudill	Rhea J.
MFTA	Clark	Susan T.
MFTA	Dodson	Julia B.
MFTA	Durham	Alicia Marie
MFTA	Clinkscale	Dawn Ellicott
MFTA	Ennis	Jennifer D.
MFTA	Graves	Samantha C.

MFTA	Griffitts	Samantha B.
MFTA	Hall	Daniel S.
MFTA	Hamilton	Kristen A.
MFTA	Hamlin	Jacob M.
MFTA	Hoertz	Jennifer Curry
MFTA	Holbrook	Michelle A.
MFTA	Hussey	Sheila M.
MFTA	Ivey	Laura M.
MFTA	Jackson	Kim E.
MFTA	Johnson	Elizabeth A.
MFTA	Juarez	Jobe
MFTA	Marshall	Kourtnee
MFTA	Mattox	Ricky A.
MFTA	McNeely	Bethany D.
MFTA	Minor	Whitney R.
MFTA	Morgan	Jill A.
MFTA	Norman	Amanda Rae
MFTA	Odom	Margaret Alexander
MFTA	Scruggs	Kimberle L.
MFTA	Sherlock	Kelly Jo
MFTA	Smith	Reagan E.
MFTA	Smith	Tasha M.
MFTA	Van Melle	Grace Louise
MFTA	Warren	Natalie M.
MFTA	Wohrle	Janice Marie
MFTA	Wren	Michelle Lynn